Committee Meeting and Professional Development Sign-In Form Peru Elementary School District 124

Workshop Title:

Location:



PD Hours:

Both for purposes of collecting CPDUs, as well as compensation for specified committee meetings, all meeting participants should sign in below and include their individual information, particularly if it is different than the actual meeting time (e.g., starting late or leaving early). The building principal will maintain these forms. For purposes of compensation, teachers must also document attendance at certain meetings on the Committee Meeting Documentation Form, which is to be returned to the building principal by May 15 of each year. Professional Development participants will be provided an evidence of completion form after filling out and turning in the professional development evaluation. It is the teacher's responsibility to maintain a file of their PD hours and input into ELIS for renewal.

Time:

Committee Compensa	ation:St	Stipend Meeting:		None:	
Name	School Email	Job Title	IEIN	Time In	Time Out